

Student Success Council

Meeting Minutes

Wednesday, November 8, 2017

Attendees: Rodney Carr, Bob Smith, Alicia Roberson, Chere Peguesse, Doug Tanner, Jennifer Grubbs, Kate Warner, Keisha Roberts, Sheri Gravett, Sheri Noviello, Stanley Jones, Brian Haugabrook, Shauna Branch, Keith Warburg, Tee Mitchell, Jarrod Murray

Recorder: Sheri Noviello

Topic	Discussion	Outcome	Responsibility
Minutes from 10/4	No discussion on these minutes.	Minutes stand approved as distributed via affirmation.	
Notes from Last Meeting	Rodney distributed suggested outcomes for the three goals (drafted by Sha' Wilfred) for the SSC review. Recommended outcomes from the University Council was distributed and SSC members were asked to rank up to the top 5 outcomes from each goal.	Shauna will aggregate the data to identify the priority outcomes for each goal.	Shauna Branch
Advising Update Alicia Roberson	She has met with approximately half of the departments to update courses/curricula in Degree Works. Once the updates are made, then the maintenance of current DHs are working on updating the program maps. These maps will be uploaded into Degree Works.		
Teaching Environment Brian Haugabrook	Pound Hall: IT has evaluated the area and are working on getting quotes for improvements.		

Inefficient Processes Brian Haugabrook	Brian's team is working on prioritizing and formalizing the process for converting paper forms to electronic forms.		
Restructured IT Training Brian Haugabrook	There will be 3-4 individuals involved in training with efforts made for strategic training. These individuals will be a part of the Solution Center.		
Solution Center Brian Haugabrook	Automated, individualized ability to provide answers to student/faculty/staff questions submitted online.		
Textbooks Sheri Gravett	Sheri Gravett met with the bookstore to identify barriers/solutions to students getting their textbooks in a timely manner. The bookstore is able to use anticipated financial aid to populated 1Card for students to be able to purchase their textbooks. The General Education Council is working on a better presentation of the core to make it easier for students.		
Jarrold Murray	BlazeView can be opened earlier for students; however, Jarrod did not recommend opening it up more than a week prior to the beginning of the semester. Faculty will need to have content in BlazeView.		
Jennifer Grubbs	Jennifer is working on getting a campus-wide excuse policy for students who are participating in campus/athletic activities.		
Enrollment Services Tee Mitchell	AP scores are usually received in July and it takes time to process these since each is manually submitted.		

	<p>Area A-F course substitutions are approved by Sheri Gravett and upper division course substitutions are approved by Karen Shephard.</p> <p>HOPE: state retention rate for students who receive HOPE has hovered right at 50%. This same retention rate for VSU this past year was 50.2% for freshmen to sophomore students.</p> <p>At some point, financial aid will be linked to Degree Works. Expenses that are not required for a course will not be covered by financial aid.</p>		
Shout out Bob Smith	<p>Shout outs to the Registrar's Office, IT, Deans and Department Heads for the implementation of waitlists! People are doing exactly what is needed to help students get into the courses that are needed.</p>		
Next steps	<p>During the next meeting (December 6th) the following items will be highlighted and updates provided</p>	<p>Laundry List items to be covered at the next meeting:</p> <ul style="list-style-type: none"> • Student Suspension/Grade Appeal • Advising/DegreeWorks/Off-contract faculty advisors • Guided Pathways/Academic Maps • Data to DHs for maximizing scheduling • Student Expediter/Case Worker for student support 	

		<ul style="list-style-type: none">• IT Ninjas	
Next meeting		The tentative date for the next meeting is December 6 th at 1:00.	Rodney Carr will send out a calendar invite